

GSL Education Company Profile



GSL Education is an Education Recruitment Consultancy, currently operating out of 7 offices around the UK: Kent, London, Watford, Leicester, Manchester, Newcastle and Hull. We have recently begun working with a virtual office servicing Hampshire. Our company was established in 2000 and now is classed as a small to medium business with around 50 employees.

Education is a Sector that we are all proud to be working in. We take our responsibility seriously to ensure we proactively market and seek work for our candidate and schools. In turn, we also work to our own high and exacting standards to thoughtfully match our clients' vacancies with the right candidate. We believe we have an edge on the other agencies as we pride ourselves in being informed and listening to the needs of our clients. We are very customer focused and cultivate our relationships until the school trust our service and judgement and use us a Preferred Supplier for all their staffing.

We also pride ourselves in our Rigorous Candidate Vetting Procedures in accordance with our Quality Mark Status, which we have held since its inception in 2002. This further reassures our clients that we 100% support the safe-guarding of their pupils and have thoroughly checked each candidate prior to sending them out to work.

Likewise, we maintain a very close relationship with our candidates – from registration to placement and beyond – keeping an eye on our candidate's careers if they become available again or to refer other candidates/contacts in other schools through us. We try to make links for life not just for profit and nurture each person so they feel they do not need to go elsewhere for work opportunities. In short, we like to think that through our intentions and actions – GSL Education inspires loyalty.

Managing Director – Kamal Ahmed – created our company out of a motivation to contribute to the provision of education for young people in the local area. GSL has built on that foundation to extend our services to many more schools over the UK, with a strong reputation for possessing strong ethical values in a normally cut-throat environment, being a caring organisation and most importantly being great at what we do!



Recruitment profile

GSL Education are proud of our outstanding Back Office Support Team in Bangladesh. This team comprises of two main elements: Support Consultants and Compliance Officers.

Our success is dependent on sourcing high quality candidates within a range of teaching and non-teaching roles in schools, and maintaining a very high level of vetting to ensure that these candidates are cleared to legal and regulatory standards, both in terms of professional qualification and safeguarding.

Our Support Consultants provide essential assistance to our UK based Education Consultants. Their daily tasks would include:

- Creating and managing effective adverts and job board watchdogs for key roles
- Pre-screening applicants and preparing them for registration
- Creating unique marketing profiles for candidates
- Managing data and helping to collate required documentation

Our Compliance Officers provide an essential service in clearing candidates and ensuring they remain cleared for work. Their daily tasks would include:

- Managing data and document upload via our RDB Access CRM
- Maintaining Compliance checks for all candidates via the CRM and reporting tools
- Chasing and collating required documents (incl. DBS, references, contracts etc)
- Completing regular checks to ensure candidates remain suitable for work and raising concerns if new information comes to light (e.g. DBS Update Service, Teacher Regulation Agency, Right to Work)
- Communicating with UK and BD consultants to ensure effective team work

We are currently seeking to expand our team in both roles. Typically, all staff are trained in both roles.

Essential skills:

- IT – Excel, Office, Word, Internet searching
- English – fluent spoken English, strong written English
- Desktop publishing – ability to create attractive, well-structured adverts and candidate profiles
- Effective and confident communication – telephone, virtual platforms, email

Working hours are 7am-5pm (UK time) Monday to Friday with up to 30 days annual leave.

Pay is calculated on a scale dependant on role, ability and performance – currently between 25,000-60,000 BDT/annum.

Training and Support:

Both teams are managed by an experienced UK manager, who meets regularly with the team and individual team members. Yearly performance reviews are informed by the individual, their UK consultant and their manager. Extensive training opportunities are provided to encourage continuing professional development.